

Suite F&B Credit

How to Utilize and Access Your Suite F&B Credit Balance

- Your **Suite F&B Credit** will be linked to an account within the **giveX** portal.
- By accessing this portal, you will be able to monitor the remaining balance of your credit throughout the year, as well as access past transactions.
- Use the account number provided to you and login.
 - Once logged in, this portal will only reflect the current balance and past transactions. The balance and transaction list will not include pending pre-orders.
- Invoices are not accessible through this portal. Reach out to the suites team if you need any past invoices or you can utilize the pre-order portal to pull past invoices through **MyVenue**.
- This credit can be used for **food and beverage** orders, for **all events**.
- When placing your preorder through the MyVenue portal, under Payment Methods, click “**Account**” and select your Suite F&B Credit as your form of payment.
- If you would like to split your payments, utilize the Payment Notes on the Checkout page in MyVenue.
 - **Suite F&B Credit cannot** be used for gratuity.
 - If you would like to leave a gratuity for your suite attendant, we can charge your credit card on file.

If you have any questions or need further assistance, please don't hesitate to reach out to @climatecollectivesuites or give our office a call at (206) 752-7302!